

MINUTES

CITY OF GLENDORA

CITY COUNCIL REGULAR MEETING

SEPTEMBER 23, 2003

COUNCIL CHAMBERS OF THE CITY HALL
116 E. FOOTHILL BOULEVARD, GLENDORA, CA

7:00 P.M.

COUNCILMEMBERS PRESENT: Mike Conway, Cliff Hamlow
Gary M. Clifford, Doug Tessitor

COUNCILMEMBERS ABSENT: Ken Herman

1. INVOCATION, PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

The invocation was given by Reverend Tom Stricklin, First Baptist Church. The pledge of allegiance was led by Police Chief Chuck Montoya.

At 7:07 p.m., Mayor Conway called the Regular Meeting of the City Council to order.

2. SPECIAL ITEMS

2A PROCLAMATIONS DECLARING THE MONTH OF OCTOBER 2003 AS BREAST CANCER AWARENESS MONTH IN GLENDORA AND OCTOBER 17, 2003 AS NATIONAL MAMMOGRAPHY DAY IN GLENDORA

Mayor Conway signed two proclamations declaring the month of October 2003 as *Breast Cancer Awareness Month* in Glendora and October 17, 2003 as *National Mammography Day* in Glendora and urged all men and women to become aware of their own risks of breast cancer and when appropriate to get screened for the disease. One proclamation was accepted by Julie Miele, Director of Community Services for the American Cancer Society. The second proclamation will be mailed to the U.S. Conference of Mayors for their National Breast Cancer Awareness Month display.

2B PROCLAMATION DECLARING THE WEEK OF OCTOBER 19-25, 2003 AS YWCA WEEK WITHOUT VIOLENCE IN GLENDORA

Mayor Conway signed a proclamation declaring the week of October 19-25, 2003 as *YWCA Week Without Violence* in Glendora and commended the YWCA-WINGS for their work in domestic violence prevention and awareness in the San Gabriel Valley. The proclamation will be mailed to the YWCA San Gabriel Valley for display at their annual Clothesline Vigil which commemorates women and children who lost their lives to domestic violence and to recognize those who have survived.

2C PROCLAMATION DECLARING OCTOBER 18, 2003 AS THE DAY TO CELEBRATE THE PUMPKIN FESTIVAL IN GLENDORA

Mayor Conway signed a proclamation declaring October 18, 2003 as the day to celebrate the *Pumpkin Festival* in Glendora and join the Glendora Preservation Foundation in inviting citizens of Glendora and surrounding communities to join in the festivities at Centennial Heritage Park. John DeLazzaro, President of the Glendora Preservation Foundation, accepted the proclamation.

3. STUDENT REPORTS

3A SHANNON LUCETT, GLENDORA HIGH SCHOOL STUDENT REPRESENTATIVE

Shannon Lucett reported that the new parking lot was finished in time to kick-off the new school year. Sixteen new teachers are on staff at Glendora High School. New classrooms provide a wonderful learning environment. Freshman class elections were held. Varsity football has a new coach. Howdy week was held last week and included games, an assembly, and a dance. Club Week is underway and students are encouraged to join clubs and become involved in extra curricular activities. Back-to-School Night is on September 25. Shannon reported on sports activities, including field hockey, volleyball, varsity football, and varsity tennis. The homecoming court will be nominated on October 1 and homecoming week is October 20-24.

3B REBECCA GAUTREAU, CHARTER OAK HIGH SCHOOL STUDENT REPRESENTATIVE

Rebecca Gautreau reported that two new teachers were added to reduce the size of the math classes. A Charter Oak teacher was named as one of 12 Los Angeles County Teachers of the Year. Athletic Activities Information Night was held last week in which parents and students were advised of activity programs. Freshman class elections were held last week as well as nominations for homecoming court. Club Rush Day was held last Friday to recruit members. Meet-the-Teacher Night is on September 24. A renaissance assembly will be held on Friday to honor student achievements. The California State University Application Night is on October 1. The Senior Luau Dance is on September 27.

4. PUBLIC COMMENT PERIOD

4A Gene Murabito, representing the Glendora Farmers Market Association, expressed appreciation to Council, City staff, and Glendora residents for making this year's Market so successful. He presented a check in the amount of \$5,000 to the Glendora Chamber of Commerce; \$5,000 to the Village Merchants' Association; and \$6,500 to the Glendora High School Bandboosters, who helped setup, cleanup, and tear down the Market each week.

4B Byron Nelson, 337 Crestglen Road, referred to GPA03-08 which modified the General Plan Land Use/Zoning Compatibility Matrix. This amendment changed the land use density in his neighborhood from Very Low Density (0.1 to 1 dwelling units per acre) to Low Density (1 to 3 dwelling units per acre). He spoke in opposition to this change and expressed concern that someone could now build three homes on a 70,000 square-foot lot.

S. Wong, Director of Planning and Redevelopment, said the General Plan now designates this area to be Low Density, but the controlling mechanism is the implementing zone that carries out the General Plan. In this case, the zoning is E7(40,000). A property owner cannot build three houses without first subdividing the property.

Councilmember Tessitor said there can be only one residential structure per lot.

4C Sue Reid, 811 N. Easley Canyon Road, referred to GPA03-08 which modified the General Plan Land Use/Zoning Compatibility Matrix. She said a petition was presented to the Planning Commission in August 2003. The petition was signed by residents in her neighborhood who were opposed to a City initiated zone change that would have increased the density. The Planning Commission denied the zone change at that time. On September 9, 2003 Council approved GPA03-08. She said there is still confusion in what the City is trying to accomplish. She said most of the properties in this area are over one-acre in size and she asked why the majority of property owners are being squeezed into a designation that fits the minority. She said if the City wants to see the density in this area remain as it currently is, she asked that a designation be created that will not allow a loop hole. The current density of Low Density leaves this neighborhood feeling vulnerable to a lot split in the future. She urged Council to reconsider its action of September 9, 2003. She said this neighborhood feels it can clear up some of the confusion.

4. PUBLIC COMMENT PERIOD

Mr. Wong said the zoning designation of E7(40,000) was moved into the land use density designation of Low Density and it is now consistent with the General Plan. If this change was not made, the zoning designation would have needed to be changed to E7(30,000).

4D Selma Lachman, 738 Banna, referred to GPA03-08 which modified the General Plan Land Use/Zoning Compatibility Matrix and she referred to a visual display in which she indicated the properties over 40,000 square feet and properties over one-acre in size. At the meeting of September 9, 2003 there was confusion over the relationship between the General Plan matrix and the E7(40,000) zoning. She said this General Plan Amendment appears to allow developers to push for two or three dwelling units per acre, through a lot split or zone change. She said the General Plan should suggest to would-be developers that they cannot build two or three dwelling units on a 40,000 square foot lot.

4E Gary Lachman, 738 Banna, referred to GPA03-08 which modified the General Plan Land Use/Zoning Compatibility Matrix. He said putting E7(40,000) into the Low Density land use designation resolves the inconsistency issue, but creates other problems. He was told by a land use attorney that the General Plan takes precedence over zoning. He referred to charts he prepared that provide two alternatives. Alternative A would change the 1 to 1.1 and then E7(40,000) could remain in that column. Alternative B would create a new density designation that would allow .6 to 1.1 dwelling units per acre and E7(40,000) could be in that designation. He urged Council to reconsider this issue and implement one of these two alternatives.

Councilmember Tessitor said Alternative B suggested by Mr. Lachman would allow the property owner of a 75,000 square foot lot to divide his lot into two lots and build two residential structures. The way it is now he could not do that because of the E7(40,000) designation.

City Attorney D. Wayne Leech said State law requires that the General Plan and the zoning be consistent. In this instance, the General Plan and the zoning are consistent. The zoning implements the range of density that is set forth in the General Plan. In this case, the E7(40,000) zone mandates that each parcel be at least 40,000 square feet.

4F Dale Long, 835 Easley Canyon, expressed concern that the General Plan allows one to three dwelling units per acre. In the future a zone change could be approved that would be consistent with the General Plan. He asked for a General Plan that would eliminate that from happening in the future.

Mayor Conway said GPA03-08 brought consistency to this neighborhood and protects the neighborhood.

Councilmember Tessitor said the Development Review Committee (DRC) met last week and the agenda included a request from a property owner in this neighborhood to split his lot in such a way that would result in two lots that were less than 40,000 square feet. Mr. Leech said the DRC recommended that the Planning Commission deny the request.

Mr. Wong said only one house could be built on a lot in the E7(40,000) zone. Even if the lot were 79,000 square feet, only one house could be built on it. Mr. Wong said staff considered Alternative A some ten years ago and determined that it would allow an implementing zone of 40,000 square-foot lots in the hillsides.

Mayor Pro Tem Hamlow suggested that Mr. Lachman's land use attorney speak with the City Attorney. Mr. Leech said he spoke with the land use attorney on two occasions yesterday and he explained the City's position and the attorney seemed to be satisfied.

Mr. Leech encouraged these citizens to participate in the General Plan update process that is now underway.

Mr. Lachman asked Mr. Wong to address Alternative B. Mr. Wong said Alternative B has too narrow of a density band and it would create "spot land use".

4. PUBLIC COMMENT PERIOD

Mayor Conway said this Council does not support increased density in this area.

At Mrs. Lachman's inquiry, City Manager Eric Zeigler said the motion made at the meeting of September 9, 2003 reiterated a minimum lot size of 40,000 square feet. He said single-family residential zones allow one house per lot.

4G Mayor Conway said George Vangel, the City's representative to the Mosquito Abatement District, had submitted a speaker card, but he had to leave. Mayor Conway said Mr. Vangel intended to report that cases of the West Nile Virus have occurred in the San Gabriel Valley. Everyone should eliminate standing water that allows mosquitoes to breed.

Mayor Conway called a recess at 8:15 p.m. Council reconvened at 8:30 p.m.

5. COUNCIL REPORTS AND STATEMENTS

5A Councilmember Clifford said the new school year has started and he encouraged citizens to get involved with school activities. They should support school teams and club activities.

5B Mayor Pro Tem Hamlow encouraged citizens to attend the Citrus College Foundation's Taste of Autumn fundraiser on September 28 from 4:00 p.m. to 8:00 p.m.

5C Mayor Pro Tem Hamlow expressed appreciation to Senator Margett for meeting residents at the Glendora Chamber of Commerce. Mayor Conway announced that next week's meeting will be attended by Los Angeles County Supervisor Michael Antonovich. Interested parties should contact the Chamber for date and time.

5D Mayor Pro Tem Hamlow expressed appreciation to Street Superintendent John Montgomery for serving the City for 30 years. John retired on September 19, 2003.

5E Mayor Pro Tem Hamlow said the next Community Plan 2025 meeting is on September 25, 2003 at 6:30 p.m. in the Council Chambers. The topic at this meeting is Glendora's natural resources. The public is encouraged to attend.

5F Mayor Pro Tem Hamlow said the City Manager is working on making improvements to the proposed train station.

5G Mayor Conway said he toured Citrus College campus last week and urged other Councilmembers to tour the campus and see items that the Historic Preservation Committee has suggested should be preserved.

5H Mayor Conway said September 24 is Glendora Day at the Los Angeles County Fair. Glendora's community hero, Luther Brown, will be honored. A parade will start at 5:00 p.m.

6. REORDER OF THE AGENDA

No action was taken to change the order of business on the agenda.

7. PUBLIC HEARINGS

7A PUBLIC HEARING APPROVING THE 2003 LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG) IN THE AMOUNT OF \$18,124 AND APPROPRIATING THE FUNDS TO REPLACE MOBILE UNIT COMPUTERS AND PURCHASE NEW RADIO AND HELMET INTERFACE FOR A POLICE MOTORCYCLE

Police Chief Chuck Montoya reported that this item involves a federal entitlement grant that is based on Violent Part One Crimes. This year's allocation is \$18,124 with a local match of \$2,080. As required by this entitlement program, the LLEBG (Local Law Enforcement Block Grant) Advisory Board reviewed the Police Department's recommendation for

7. PUBLIC HEARINGS

7A APPROVAL OF THE 2003 LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG) IN THE AMOUNT OF \$18,124 AND APPROPRIATING THE FUNDS TO REPLACE MOBILE UNIT COMPUTERS AND PURCHASE NEW RADIO AND HELMET INTERFACE FOR A POLICE MOTORCYCLE (Cont'd)

expenditure of these grant funds and concurred with the proposed expenditure of purchasing three mobile data computers for the police cars and one police radio with motorcycle helmet interface.

Mayor Conway declared the hearing open and announced that no speaker cards were submitted for this item. There being no one present wishing to address this item, the Mayor declared the hearing closed.

Motion was made by Councilmember Clifford and seconded by Mayor Pro Tem Hamlow to accept 2003 LLEBG funds in the amount of \$18,124 and utilize \$2,080 as the required matching funds. The motion carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

Motion was made by Councilmember Clifford and seconded by Mayor Pro Tem Hamlow to appropriate new LLEBG funds in the amount of \$18,124 from the Grant Fund for mobile data computers and a new radio and helmet interface, and to appropriate \$2,080 from the Brulte Fund for the required matching funds.

At Councilmember Tessitor's inquiry, Chief Montoya said Violent Part One Crime is defined as murder, rape, robbery and aggravated assault. The federal government utilizes a formula to determine the appropriate share.

Mayor Conway called for a vote on the motion. The motion carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

7B PUBLIC HEARING TO APPROVE THE CITY'S 2002-2003 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR SUBMITTAL TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

A. Lavin, Redevelopment Coordinator, reported that the Annual Performance and Evaluation Report covers 17 projects that the City conducted through its Community Development Block Grant (CDBG) Program. The written staff report summarizes the 17 2002-2003 programs as follows:

No.	Program Description/Accomplishments	Amount Budgeted 2002-2003	Amount Expended	Unliquidated Encumbrances	Amount of Unexpended Funds
1	General Administration	\$85,814	\$78,662	\$4,237	\$2,914
2	Housing Rehabilitation Program: A total of 12 loans were completed	\$225,408 plus \$32,474 in carryovers	\$224,007	\$30,000	\$3,879
3	Emergency Housing Rehabilitation Grant Program: A total of 14 grants were completed.	\$35,000 plus \$2,985 in carryovers	\$35,434	-0-	\$2,551
4	Mobile Home Rehabilitation Grant Program: A total of 10 grants were completed.	\$40,000 plus \$3,999 in carryovers	\$32,514	\$3,857	\$7,628
5	Historic Preservation Grant Program: Two grants were completed.	\$15,000	\$6,000	-0-	\$9,000
6	Meals on Wheels Program: A total of 80 persons participated in the program and 15,254 meals were served.	\$21,000 plus \$5,391 in carryovers	\$19,250	\$7,141	-0-

7. PUBLIC HEARINGS

7B CDBG PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE JULY 1, 2002 TO JUNE 30, 2003 REPORTING PERIOD (Cont'd)

No.	Program Description/Accomplishments	Amount Budgeted 2002-2003	Amount Expended	Unliquidated Encumbrances	Amount of Unexpended Funds
7	Crime Busters Day Camp Program: 83 low and moderate income children were provided a two-week day-camp.	\$6,200	\$6,200	-0-	-0-
8	WINGS Shelter for Battered Women (YWCA WINGS): A total of 21 persons received assistance from this program.	\$10,000 plus \$3,500 in carryovers	\$9,250	\$4,250	-0-
9	Homeless Shelter Program (East San Gabriel Valley Coalition for the Homeless): A total of 201 Glendora residents received assistance from this program.	\$4,500 plus \$4,000 in carryovers	\$3,791	\$4,375	\$334
10	Child Care Program: A total of 18 households received assistance through this program.	\$13,712	\$5,625	\$8,087	-0-
11	Senior Safety Program (Project Sister Sexual Assault Crisis and Prevention Services): A total of 202 Glendora seniors received assistance through this program.	\$7,837	\$7,837	\$1,748	-0-
12	Foothill Arthritis Connection Program (Foothill Presbyterian Hospital): No activity for this program. This project will reimburse FPH on the remaining balance on two purchase orders.	\$29,060 in carryovers	-0-	\$29,060	-0-
13	Are You Okay?: No activity progress. The remaining unexpended funds will be reprogrammed at a later date.	\$2,000 plus \$2,000 in carryovers	-0-	-0-	\$4,000
14	Village Transit Park Handicap Restrooms: This project is expected to be completed during the 2003-04 fiscal year.	\$68,302	-0-	-0-	\$68,302
15	Teen Center Construction Project: Funds for this project have been encumbered. Construction was completed during the 2002-2003 fiscal year.	\$36,858	\$36,490	-0-	\$348
16	Fairmount Cemetery Site Plan and Engineering Plans: No funds were expended during the 2002-2003 fiscal year. This project will be completed during the 2003-2004 fiscal year.	\$10,000	-0-	\$10,000	-0-
17	Homeless and Job Training Program: A total of 32 homeless Glendora residents received assistance from this program.	\$4,500	\$3,375	\$1,125	-0-
	Total CDBG Budget for 2002-2003	\$671,267			
	Total CDBG funding expended		\$468,435		
	Total encumbered unliquidated funds			\$103,880	
	Total unexpended 2002-2003 CDBG funding				\$98,956

Mr. Lavin said the public was given 15 days to review this report. Anything that is added by the public will be incorporated into the final report and submitted to the U.S. Department of Housing and Urban Development.

Mr. Lavin said \$68,302 of the \$98,956 in unexpended 2003-2003 CDBG funding would be used to complete the Village Plaza Park once plans are approved. The remaining amount of \$30,000 in unexpended monies would be reprogrammed at a later date.

The City has also received program income in the amount of approximately \$125,000 from repayment of past housing rehabilitation loans as well as one seismic rehabilitation loan. This would also come back for reprogramming at a later date.

7. PUBLIC HEARINGS

7B CDBG PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE JULY 1, 2002 TO JUNE 30, 2003 REPORTING PERIOD (Cont'd)

Mayor Conway asked if the Are You OK? Program would be reactivated soon. Mr. Lavin said there is a problem with the program facilitator's automatic dialing system. Councilmember Clifford said the program facilitator is also having administrative and staffing problems. J. Henderson, Community Services Director, said the Post Office has a Postal Alert Program in which mail carriers notify relatives if mail starts to stack up. Interested parties should contact the Community Services Department.

At Mayor Conway's inquiry, Mr. Lavin said the Foothill Arthritis Connection Program has carryovers since 1999 due to problems with their record keeping. They are reconstructing their records and funds will not be released until they are in full compliance.

Mayor Conway declared the hearing open and announced that no speaker cards were submitted for this item. There being no one present wishing to address this item, the Mayor declared the hearing closed.

Motion was made by Councilmember Tessitor and seconded by Councilmember Clifford to approve the City's 2002-2003 One-Year Action Plan Consolidated Annual Performance and Evaluation Report. The motion carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

Motion was made by Councilmember Tessitor and seconded by Councilmember Clifford to certify and approve submittal of the City's One-Year Action Plan accomplishments to HUD. The motion carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

Motion was made by Councilmember Tessitor and seconded by Councilmember Clifford to authorize the City Manager to submit the City's 2002-2003 One-Year Action Plan accomplishments to HUD. The motion carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

8. CITY CONSENT CALENDAR

The Mayor announced that all items listed under the City Consent Calendar will be enacted by one motion unless separate discussion is requested by a Councilmember.

Motion was made by Councilmember Tessitor and seconded by Councilmember Clifford to approve City Consent Calendar Items A through I. The motion carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

8A GENERAL CORRESPONDENCE – FOR INFORMATION ONLY

1. Memorandum regarding unscheduled vacancy on the Trails Committee

Agenda Item 8A is for information only. Council action is not required.

8B COUNCIL APPROVAL OF CITY COUNCIL MINUTES:

1. Special meeting of August 26, 2003
2. Regular meeting of August 26, 2003
3. Special meeting of September 9, 2003
4. Regular meeting of September 9, 2003
5. Special meeting of September 10, 2003

The motion to approve City Consent Calendar Item 8B(1)(2)(3)(4)(5) carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

8. CITY CONSENT CALENDAR

8C COUNCIL REVIEW OF INVESTMENT AND DEPOSIT REPORT: AUGUST 2003

The motion to approve City Consent Calendar Item 8C carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman

8D COUNCIL RESOLUTION ADDING THE POSITIONS OF ACCOUNTING MANAGER AND SENIOR ACCOUNT TECHNICIAN IN THE CITY'S POSITION CLASSIFICATION PLAN

The Finance Department is in need of an Accounting Manager. The Finance Department currently has two Accountant positions budgeted. In order to lessen the impact on the budget it is proposed that one of the budgeted Accountant positions be downgraded to a Senior Account Technician and the second Accountant position be upgraded to an Accounting Manager. The additional cost for the 2003-04 budget year is \$20,300. However, since the budget for these positions is spread over many funds and there are currently vacant positions, the impact on any one fund is not significant and should not require a budget appropriation. For example, the increase for the General Fund is about \$2,200. Staff recommends that Council adopt a resolution entitled:

A RESOLUTION ADDING THE POSITIONS OF ACCOUNTING MANAGER AND SENIOR ACCOUNTING TECHNICIAN IN THE POSITION CLASSIFICATION PLAN OF THE CITY OF GLENDORA

The motion to approve City Consent Calendar Item 8D carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman. The resolution was designated as RESOLUTION NO. 03-67.

8E COUNCIL RESOLUTION AUTHORIZING DESTRUCTION OF OBSOLETE ADMINISTRATIVE RECORDS

The proposed resolution states that Section 34090 of the Government Code provides that, with the approval of the legislative body and the written consent of the City Attorney the head of a city department may destroy any record without making a copy thereof if the same is no longer required, provided that certain records are exempt as specifically enumerated in the Government Code. The City has had in storage at the Glendora Transportation Center, 410 E. Dalton Avenue, 79 boxes of records which were contaminated by smoke and soot from a recent fire at this facility. The records are no longer needed and should be disposed of. Staff is requesting that the City Manager be authorized to destroy these 79 boxes of records containing the office and litigation files of former Glendora City Attorney Burke, Williams & Sorensen. Staff recommends that Council adopt a resolution entitled:

A RESOLUTION AUTHORIZING THE DESTRUCTION OF OBSOLETE ADMINISTRATIVE RECORDS OF THE CITY OF GLENDORA

At Mayor Hamlow's request, Council instructed the City Attorney to submit a letter of authorization for the record.

The motion to approve City Consent Calendar Item 8E carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman. The resolution was designated as RESOLUTION NO. 03-68.

8F COUNCIL APPROVAL OF PLANS AND SPECIFICATIONS FOR LIBRARY RETROFIT (PLAN NO. 841)

The library plaza project was approved as a capital improvement project for fiscal year 2002-2003 and was carried over to this current fiscal year. The library plaza project involves the demolition, removal and replacement of the concrete deck, insulation and waterproof barrier that serves as the roof for the main portion of the library. A structural engineering consultant was hired to inspect the existing structure and it was determined that structural reinforcement is

8. CITY CONSENT CALENDAR

8F COUNCIL APPROVAL OF PLANS AND SPECIFICATIONS FOR LIBRARY RETROFIT (PLAN NO. 841) (Cont'd)

needed prior to completing the plaza project. The estimated cost of the retrofit is \$465,500. An appropriation will be requested once the bids have been received. Staff recommends that Council approve the Plans and Specifications for the Library Retrofit (Plan No. 841).

Mayor Pro Tem Hamlow said because this item is on the Consent Calendar, Council should acknowledge that this is a large expenditure.

The motion to approve City Consent Calendar Item 8F carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

8G COUNCIL ADOPTION OF AN ORDINANCE ENTITLED

AN ORDINANCE AMENDING THE GLENDORA MUNICIPAL CODE—1967, TITLE 21, ZONING, FOR AN AREA OF LAND PRESENTLY ZONED PR (PLANNED REDEVELOPMENT) LOCATED GENERALLY EAST OF VERMONT AVENUE, NORTH OF ROUTE 66, AND SOUTH OF ADA AVENUE, BY CHANGING THE ZONING DESIGNATION FROM PR (PLANNED REDEVELOPMENT) TO M-1 (LIGHT MANUFACTURING) (ZC03-07) (APPLICANT: HAL REYNOLDS)

The motion to approve City Consent Calendar Item 8G carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman. The ordinance was designated as ORDINANCE NO. 1787.

8H COUNCIL AWARD OF A NON-EXCLUSIVE CONTRACT TO THE GLENDORA PRESS FOR A TERM OF OCTOBER 1, 2003 THROUGH JUNE 30, 2004 FOR THE PUBLICATION OF THE CITY'S LEGAL NOTICES

At its meeting of August 26, 2003 Council directed staff to solicit bids for publication of the City's official legal notices. On August 29, 2003 a notice inviting sealed bids for a non-exclusive contract for publication of legal notices was mailed to Glendora Press, San Gabriel Valley Tribune, and San Gabriel Valley Examiner. Notice was also published in the Glendora Press on September 4 and 11, 2003. On September 15, 2003 bids were received from the Glendora Press and the San Gabriel Valley Tribune ranging in price from \$9.38 per column inch to \$12.18 per column inch. Staff recommends that Council award a non-exclusive contract for the publication of the City's legal notices to Glendora Press, the lowest responding bid, pursuant to Section 2.40.070(b) of the Glendora Municipal Code.

The motion to approve City Consent Calendar Item 8H carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

8I COUNCIL REVIEW OF CITY BILLS:

1. City General Warrants & Payroll Wire Transfer fees dated 9-5-03 for \$714,147.49
2. City Trust Warrants dated 9-4-03 for \$2,000
3. City General Warrants & Payroll Wire Transfer fees dated 9-12-03 for \$1,554,784.43
4. City Trust Warrants dated 9-10-03 for \$677.27

The motion to approve City Consent Calendar Item 8I(1)(2)(3)(4) carried 4-0 as follows: AYES: Conway, Hamlow, Clifford, Tessitor; NOES: None; ABSENT: Herman.

9. UNFINISHED BUSINESS - None

10. NEW BUSINESS - None

11. COUNCIL AND STAFF ITEMS

11A Councilmember Clifford asked when Foothill Boulevard, between Lone Hill Avenue and Amelia Avenue, is scheduled for repaving. R. Cantwell, Director of Public Works, said it would be within the next two to three years. He said specific information is on the City's website.

11B Mayor Conway asked what is happening on Amelia Avenue between Route 66 and the Country Club. R. Cantwell, Director of Public Works, said he is not aware of a City project in that area.

11C Mayor Pro Tem Hamlow requested that the next agenda include discussion related to giving Dick Swinney honorary member status on the Trails Committee. The request was seconded by Councilmember Clifford.

Mayor Conway requested that the discussion also include discussion on whether or not the Trails Committee should have term limits for its members.

11D Mayor Pro Tem Hamlow requested that the next Investment Advisory Committee agenda include discussion on making City investments other than LAIF and then brought to Council. The request was seconded by Councilmember Tessitor.

11E Mayor Pro Tem Hamlow requested that the next agenda include discussion on whether or not the City should continue its membership in Contract Cities. The request was seconded by Councilmember Tessitor.

11F City Manager Eric Zeigler announced that the Public Financing Authority / Community Redevelopment Agency bonds would be sold on September 24 from 6:30 a.m. to 9:30 a.m. He said Council and executive employees are not eligible to purchase these bonds, including the secondary market. Councilmembers received a copy of the preliminary official statement for the bonds.

11G Mayor Conway said the Glendora chapter of the Daughters of the American Revolution have expressed an interest in recognizing Glendora service men and women. He said he is willing to work with the DAR to establish a program. Mayor Pro Tem Hamlow concurred.

With Council concurrence, Mayor Conway recessed the City Council at 9:05 p.m. and convened as the Community Redevelopment Agency (CRA).

Council reconvened for Closed Session at 9:07 p.m.

12. CLOSED SESSION

12A GOVERNMENT CODE SECTION 54956.8, CONFERENCE WITH REAL PROPERTY NEGOTIATOR (CITY MANAGER ERIC ZIEGLER) CONCERNING THE SALE OF PROPERTY LOCATED AT THE NORTHWEST CORNER OF BONNIE COVE AND PAYSON AVENUES, ASSESSOR'S PARCEL NUMBER 8643-016-908 (PROPERTY OWNER: CITY OF GLENDORA)

City Attorney D. Wayne Leech read the title of the Closed Session item.

With Council concurrence, at 9:07 p.m. Mayor Conway adjourned to Closed Session for the reason stated.

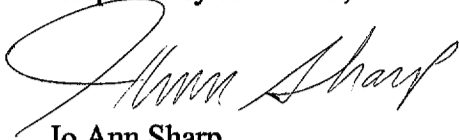
Council reconvened to regular session at 9:45 p.m.

City Attorney D. Wayne Leech announced that with regard to Closed Session Item 12A, there was no reportable action.

13. ADJOURNMENT

With Council concurrence, Mayor Conway adjourned the meeting at 9:45 p.m.

Respectfully submitted,



Jo Ann Sharp
City Clerk

jas