

IN GLENDORA

City Library Clears Hurdle

By GARY SCIUTTO
Tribune Staff Writer

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The library, which will house

130,000 volumes compared to the present 47,000, will be built between Glendora Avenue and Vista Bonita and the Glendora Police Station and Foothill Boulevard.

Included in the facility will be a public meeting room to seat 231 persons and a clock watch tower overlooking a plaza.

Cantor said financing will come partly from funds the city saved in the 1968 merger of the city fire department with the county fire department.

Additional funds will be found through private, state or federal sources.

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OUTLINE SPECIFICATIONS
FOR
CITY OF GLENDORA PUBLIC LIBRARY

February 25, 1969

Prepared by
ANTHONY & LANGFORD
12422 E. Whittier Blvd.
Whittier, California 90602

OUTLINE SPECIFICATIONS

1. Location:

Civic Center Site, Glendora.

2. Scope of Work:

Two-story Public Library building containing approximately 32,000 square feet of floor area, complete with parking, landscaping and appurtenant utilities and ground improvements.

3. Site Development:

- a. Parking - 3" asphalt paving over 4" rock base.
- b. Grading - finish grading as required.
- c. Roof top plaza - brick, quarry tile and colored concrete paving.
- d. Lighting - parking and plaza lighting.
- e. Landscaping:
 - (1) Automatic sprinkler system
 - (2) Ground cover and shrubs
 - (3) Trees
 - (4) Masonry retaining and planter walls

4. Structure:

- a. Foundation - concrete spread type.
- b. Walls - split-faced colored concrete masonry units.
- c. Floors - concrete.
- d. Roof - poured-in-place concrete.
- e. Partitions - metal studs.

5. Roofing:

- a. Mission tile.
- b. Built-up composition.

6. Windows and Doors:

- a. Anodized aluminum window frames.
- b. Low light transmission glass.
- c. Exterior doors - aluminum frames and glass.
- d. Interior doors - plastic laminate.

7. Interior Finishes:

- a. Floor covering:
 - (1) Reading, meeting rooms and offices - carpet.
 - (2) Lobby areas - quarry tile
 - (3) Toilet rooms - ceramic tile
- b. Wainscots - ceramic tile in toilet rooms.
- c. Walls - concrete masonry units, vinyl wall covering over plaster and hardwood paneling.

- d. Ceilings - integrated lighting and acoustical ceilings consisting of:
 - (1) Metal suspension system
 - (2) Mineral type acoustical board
 - (3) Recessed light fixtures

8. Miscellaneous:

- a. Elevator - hydraulic passenger type.
- b. Ceiling-hung toilet partitions.
- c. Metal lockers.
- d. Toilet room accessories.

9. Mechanical:

a. Air Conditioning:

- (1) Design conditions - 100° db and 72° wb outside and room conditions of 75° db and 50% relative humidity for summer.
- (2) System - central plant consisting of two double duct air handlers, compressor-chiller, cooling tower, hot water boiler and pumps.
- (3) Capacities - 110-120 tons of cooling, 1,800,000 BTU heating with one air handler at 38,000 cfm and the other at 13,000 cfm.

b. Plumbing Fixtures:

- (1) Water closets - wall-mounted, vitreous china, siphon jet, flush valve, plastic seat.
- (2) Urinals - wall-hung, vitreous china, siphon jet, flush valve.
- (3) Lavatories - wall-hung, vitreous china.
- (4) Service sinks - cast iron, enameled, floor-mounted.
- (5) Drinking fountain - wall-hung refrigerated type.

c. Piping:

- (1) Soil, waste and vent - service heavy weight bell and spigot cast iron soil pipe and fittings.
- (2) Roof drainage - service weight cast iron soil pipe and fittings or galvanized steel.
- (3) Water piping - hot and cold - type "L" copper with solder fittings.
- (4) Gas - black steel.

10. Electrical:

a. Lighting - complete system consisting of recessed fluorescent fixtures:

- (1) Library areas - 100 f.c. min. at table level.
- (2) Staff lounge - 600 f.c. min.
- (3) Offices - 70 f.c. min.

b. Miscellaneous:

- (1) Complete 120/208 volt, 3-phase, 4-wire lighting and receptacle service.
- (2) Complete telephone conduit and system with pull wires, boxes, terminal boards as required.
- (3) Complete music and paging system.

* * * * *



ANTHONY AND LANGFORD / ARCHITECTS

12422 EAST WHITTIER BOULEVARD, WHITTIER, CALIFORNIA 90602 698-6271

April 20, 1970

MODIFICATIONS & DELETIONS MADE IN PROPOSED GLENDORA LIBRARY

Deletions

1. Adult services work area.
2. City librarian's secretary's office.
3. 2 staff restrooms on lower floor.
4. 2 children's restrooms on lower floor.
5. Children's librarian's office.
6. Children's depressed story telling area.
7. Terrace off forum.

Relocations

1. City Librarian's office from the upper to the lower level (as suggested by the City Council).
2. Glendora Historical Society's storage and processing area from the lower to the upper level -- includes a nominal increase in size of area (to effect better control of the documents and their use).
3. Adult services area and children's librarian's work area placed in the circulation workroom (to permit more effective supervision and efficient use of space)
4. Conference room (for Library Board, Friends, Library staff meetings) moved to lower level and placed adjacent to the City Librarian's office.

Refinements

1. Technical processing area combined with a magazine and book storage area, and a separate office is included within this space.
2. Forum storage and kitchen rearranged to allow additional use of space as projection booth.

Refinements - cont'd.

3. Teletype room added within circulation room.
4. Service corridor added connecting lobby and main reading room.
5. Added 2 small study or conference rooms for community use of students, and business community.

Construction Type

1. Type III, 1-hour with masonry exterior walls, concrete floor and second floor framing, and wood frame roof over second floor.

Ceiling Heights

1. Forum - varies from 11' to 15'.
2. Main Library - varies from 9' to 15'.
3. Children's Library - varies from 8' to 12'.

PRELIMINARY ESTIMATE

1.	<u>Site Development</u>		
	a.	Grading and Compacted Fill	\$ 5,200.00
	b.	Concrete Work & Plaza Flatwork	89,344.00
	c.	Concrete Benches	1,680.00
	d.	Masonry Walls & Gate	2,133.00
	e.	Asphaltic Paving, Striping & Bumpers	9,379.00
	f.	Exterior Lighting	<u>16,000.00</u>
		Total Site Development	\$123,736.00
2.	Building Construction Cost		<u>730,560.00</u>
	TOTAL		\$854,296.00

BREAKDOWN OF PROJECT COSTS

1.	Planning and Architect's Fees	\$ 78,595.00
2.	Site Acquisition	80,000.00
3.	Construction Costs	730,560.00
4.	Initial Equipment	45,000.00
5.	Other: Site Development	<u>123,736.00</u>
	Total Cost (proposed bldg. area - 28,000 s.f.)	\$1,057,891.00

According to the Marshall Valuation Service, construction costs have increased as follows:

January 1968 - January 1969	6-1/2%
January 1969 - January 1970	6-1/2%

Computed on the basis of \$854,296.00, this would be approximately \$55,529.00 per year.



City of Glendora

GLENDORA PUBLIC LIBRARY PH. 963-4168

122 E. FOOTHILL BLVD., GLENDORA, CALIF. 91740

MEL L. CANTOR
CITY LIBRARIAN

"SURVEY" OF ANNUAL LIBRARY BRANCH OPERATING AND CAPITAL OUTLAY EXPENDITURES (BURBANK, PASADENA, LOS ANGELES COUNTY)

BURBANK (Using their smallest branch as an example: Bldg. size - 1,500 sq. ft.;
Collection size - 20,000 vol.; Weekly service hours - 5 days, 36 hours.)

<u>Personnel Costs:</u> (Incl. one librarian, two and one-half library clerks, one page)	\$19,926.00
<u>Rent and Maintenance Costs:</u>	2,500.00
<u>Capital Outlay:</u> (Incl. Book and mag. materials)	4,700.00
TOTAL EXPENDITURES:	\$27,126.00

PASADENA (Using their smallest branch as an example: Bldg. size - 3,500 sq. ft.
Collection size - 18,500 vols.; Weekly service hours - 5 days, 40 hours.)

<u>Personnel Costs:</u>	\$23,300.00
<u>Maintenance and Utilities Costs:</u>	3,100.00
<u>Capital Outlay:</u>	6,700.00
TOTAL EXPENDITURES:	\$33,200.00

LOS ANGELES COUNTY - CHARTER OAK BRANCH (Bldg. size - 3,000 sq. ft.; Collection
size - 19,606 (current only); Weekly service hours - 4 days, 30 hours.)

<u>Personnel Costs:</u> (Two and one-quarter full-time equivalent staff members)	\$15,900.00
<u>Rent and Maintenance Costs:</u>	9,354.00
<u>Capital Outlay:</u>	7,800.00
TOTAL EXPENDITURES:	\$23,054.00

AVERAGE ANNUAL BRANCH OPERATING AND CAPITAL OUTLAY EXPENDITURES: \$27,793.00

MLC/eb PRIDE OF THE FOOTHILLS

cc: Library Board Members; City Manager; File

The California State LIBRARY

MRS. CARMA R. LEIGH, STATE LIBRARIAN
MRS. PHYLLIS I. DALTON, ASSISTANT LIBRARIAN

June 2, 1969

Mr. Grant R. Brimhall
City Manager
City of Glendora
City Hall, 116 East Foothill Blvd.
Glendora, California

Dear Mr. Brimhall:

We are returning nine copies of the Library Services and Construction Act, Title II, application recently submitted for the Glendora Public Library. We are retaining one copy for our files. We regret that funds were not sufficient to fund the project. Your application is one of 17 which could not be funded.

It is indeed unfortunate that funds available for public library construction grants are so limited when the need is so great. It is hoped, of course, that Congress will appropriate adequate funds next year for this Title of the Library Services and Construction Act. However, at the present time, funds for construction of public libraries under this Act have been entirely deleted from the Federal budget.

Yours truly,

Claude L. Settlemyre
Library Consultant

CLS:af

Enclosures

cc: Mr. Mel Cantor



C
O
P
Y

LIBRARY SERVICES AND CONSTRUCTION ACT
CONSTRUCTION PROJECT APPLICATION

Date: February 25, 1969

1. Legal name of applicant library: Glendora Public Library
2. Address of applicant library: 122 East Foothill Boulevard
3. Applicant library is member of (name of system): _____
Metropolitan Library System
4. Name of person responsible for project (all communications will be sent to this person): Grant R. Brimhall Title: City Manager
Telephone Number: (213) 335-4071
Address: City Hall, 116 East Foothill Blvd., Glendora, California 91740

I. PROPOSED PROJECT DATA

- A. Proposed project is (cross out non-applicable line or phrase):
 1. entirely new building (~~branch/headquarters~~)
 2. ~~expansion, remodeling, or alteration of existing construction~~
(~~branch/headquarters~~)
- B. Name and address of project (or location, if address is not known): _____
100 South Glendora Avenue
- C. Congressional district(s): 24th (The Honorable Glenard P. Lipscomb)
- D. Name of librarian acting as project consultant: John Jolly
- E. Name of architect: Anthony and Langford
Business address of architect (include firm name if applicable): _____
12422 East Whittier Blvd., Whittier, California 90602

LIBRARY SERVICES AND CONSTRUCTION ACT
CONSTRUCTION PROJECT APPLICATION

I. PROPOSED PROJECT DATA continued

F. Area and population to be served:

1. Describe the area which the building will serve: name(s) of city, county or portions of -- include boundary lines -- include census tract(s) numbers -- use reverse of this page if more space is needed.

City 32,050 population (7.5 sq. miles)

Unincorporated territory of Planning area 14,767 population (8.0 sq. miles)

Planning area bounded by: east - City of San Dimas; south - Arrow Hwy.; west - Barranca Avenue; north - Angeles National Forest for which Glendora provides service by reciprocal agreement.

2. 1960 U.S. Census population of the area described above: 20,752
3. Current population of the area described above: 32,050

Give year and source of current census or estimate: November 1, 1968
by State Department of Finance

G. Estimated book and seating capacity, before and after project:

	<u>Prior to project</u>	<u>At completion</u>
1. Volume capacity:	<u>30,000</u>	<u>133,600</u>
2. Seating capacity:		
a. public reading rooms:	<u>100</u>	<u>250</u>
b. public meeting rooms:	<u>-0-</u>	<u>154</u>

H. Floor area in square feet.

Facility prior to project. Check one and give square feet where indicated:

1. () No facility existed prior to project.
2. (X) Existed prior to project, but will not be used after project 3,957
(square feet)
3. () Existed prior to project and will be used after project (may be present library or other building).....
(square feet)

LIBRARY SERVICES AND CONSTRUCTION ACT
CONSTRUCTION PROJECT APPLICATION

II. FINANCES

- A. Total local operating expenditures for library purposes, excluding State and Federal funds and capital expenditures (capital expenditures defined as: funds expended for land and buildings, including remodeling, and the initial purchase of furniture and equipment for such buildings), for the last preceding fiscal year:

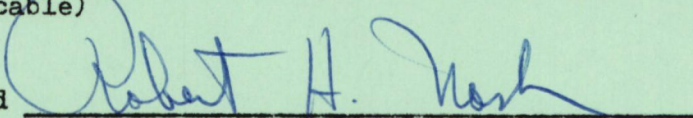
\$ 105,071

Source: Property taxes, fines, gifts, and rental of Xerox machine and General Fund.

If any portion of the above total is charged to a fund other than the library fund of a public agency, attach an itemized statement of such portion, indicating the fund or funds to which it is charged, and the computation by which the amount deemed to be for library purposes was determined.

I certify the above (and attached*) statement of expenditure to be true and accurate to the best of my knowledge. (*cross out, if not applicable)

Signed



Chief Fiscal Officer

2/25/69

Date

- B. Total assessed valuation of the area served by the library in the fiscal year preceding this application:

\$ 49,863,340 Source: L.A. County Assessor

- C. Population of the area served by the library in the fiscal year preceding this application:

30,300 11/1/68. (Source: California State Department of Finance or U. S. Census, whichever is latest. Indicate which source used.)

- D. Tax rate equivalent, in cents per hundred dollars of assessed valuation, of amount in item A:

\$ 21.1 cents

- E. Per capita equivalent, of amount in item A: \$ 3.47

NOTE: Figures used on this page should correspond with those submitted on the Public Library Services Act System Grant application.

ITEMIZED STATEMENT OF EXPENDITURES CHARGED TO FUNDS
OTHER THAN LIBRARY

Attachment for II. A.

Library Operating Expenses charged to General Fund:

1. Building Maintenance	1,500.00
2. Insurance	1,733.00
3. Retirement Contributions	<u>5,625.00</u>
	<u>8,858.00</u>

LIBRARY SERVICES AND CONSTRUCTION ACT
CONSTRUCTION PROJECT APPLICATION

F. NON-FEDERAL CONSTRUCTION FUNDS AVAILABLE NOW (DATE OF APPLICATION)
OR SPENT ON PROJECT SINCE JUNE 30, 1964

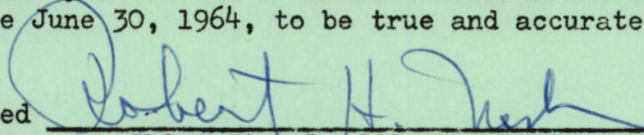
1. Tax levy or General funds:	\$	<u>None</u>
2. Bonds, amount authorized for this project only:	\$	<u>750,000</u>
3. Accumulated capital improvement funds:	\$	<u>108,759</u>
4. Other (specify):	\$	<u>-0-</u>
** TOTAL LOCAL FUNDS <u>NOW AVAILABLE</u>	\$	<u>858,759</u> (round to nearest dollar)

If total includes funds already spent, please specify amount and type of expenditure:

Advance plans:	\$	<u>13,162</u>
Estimates:	\$	<u>-0-</u>
Site acquisition:	\$	<u>-0-</u>
Other (specify):	\$	<u>-0-</u>

I certify the above statement of funds available now or spent on project since June 30, 1964, to be true and accurate to the best of my knowledge.

Signed


Chief Fiscal Officer

Date February 25, 1969

G. On matching basis, this project is entitled to \$ 429,315
in federal funds. (round to nearest dollar)

H. Percentages used to compute answer: (cross out non-applicable lines):

Federal	Local
38.00%	61.01%
35%	65%
33-1/3%	66-2/3%

I. Amount of federal funds requested: \$ 429,315
(round to nearest dollar)

** NOTE: Libraries wishing to apply for funds pending passage of a bond measure for local matching funds may revise this form to so indicate and submit a certified copy of the action taken by the governing authority expressing intention to call a bond election and indicating the date it is proposed to hold the election. The bond election must be held within a reasonable time after approval of the application.

LIBRARY SERVICES AND CONSTRUCTION ACT
LIBRARY CONSTRUCTION APPLICATION

III PROJECT DETAILS (Include only funds shown on LSCA 2 - Page 2)

A. Breakdown of costs:

- | | |
|--|---------------------------|
| 1. Planning and Architect's Fees (including initial planning costs): | \$ <u>96,034</u> |
| 2. Site Acquisition: | \$ <u>80,000</u> |
| 3. Construction Costs including estimate: | \$ <u>898,560</u> |
| 4. Initial Equipment (do <u>not</u> include books nor equipment which is <u>not</u> built-in equipment): | \$ <u>45,000</u> |
| 5. Other (specify): site development, including plaza | \$ <u>168,480</u> |
| Proposed project's TOTAL COST | \$ <u>1,288,074</u> |
| (This figure should be the sum of total local and federal funds shown on LSCA 2 - Page 2) | (round to nearest dollar) |

- B. Square footage of proposed building: 32,000
- C. Estimated cost for building per square foot: \$ 28.08
- D. Local Standard costs for similar buildings: \$ 30.44

Source of information: Marshall & Stevens

E. Estimated schedule of project (if application approved):

1. Schematic drawings are to be submitted with the application.
2. Date of submission of preliminary drawings to California State Library: 7/16/69
3. Date of submission of working drawings and contract specifications to California State Library: 2/15/70
4. Beginning date of construction: 4/1/70
5. Ending date of project: 3/1/71

- F. Local law or regulations with regard to allocation of expenditures for construction to different fiscal years when obligations carry from one fiscal year to another are:

These monies are placed in a separate fund and carried over automatically.

- G. Local accounts for construction purposes are on: cash basis, ~~accrual basis, obligation basis~~ (Strike out inapplicable phrase or phrases).

LIBRARY SERVICES AND CONSTRUCTION ACT
LIBRARY CONSTRUCTION APPLICATION

IV PRIORITY RATINGS

A. Is the building to be devoted exclusively to public library services? (Please explain if answer is no) Yes No

B. Is this building to house the consolidated administration of two or more formerly independent libraries? Yes No

If yes, please give names of formerly independent libraries:

Date of consolidation: _____

What legal action was taken to consolidate under a single administration?
Please cite sections of state laws under which action was taken:

C. Is this building to house two or more independent libraries? Yes No

If yes, please give names of libraries: _____

LIBRARY SERVICES AND CONSTRUCTION ACT
CONSTRUCTION PROJECT APPLICATION

CERTIFICATION OF APPLICATION

I certify that the preceding application of the (name of library/
library system) Glendora Public Library, Metropolitan Library System
to be true and accurate to the best of my knowledge. Upon approval
of this application, construction of the project will begin promptly
and be completed in accordance with the application. All contracts
for library construction shall be awarded to the lowest qualified
bidder on the basis of open competitive bidding.



Signature of official authorized by ordinance or resolution
of the governing body to make application

City Manager

Title

February 25, 1969

Date

RETURN TO: Library Services and Construction Act
California State Library
P. O. Box 2037
Sacramento, California 95809

CLS:af
December 1967

December 1963
SECRET

DECLASSIFIED BY: 60320
R. C. BOX 5023
DATE: 08/14/2001

KEYWORD: INTERNAL SECURITY AND COMMERCE ACT

Date

December 1963

Title

SECRET

of the Executive Order to make effective
provisions of existing laws and regulations

under on the basis of such comparative studies

for internal communication shall be amended to the extent indicated

and be completed in accordance with the provisions of the contract

of the agreement; completion of the project will result primarily

to be able and necessary to the best of my knowledge. Upon approval

internal system) (name of the project) shall be completed by the

I certify that the preceding information of the (name of the project)

DECLASSIFICATION OF INFORMATION

DECLASSIFICATION OF INFORMATION
INTERNAL SECURITY AND COMMERCE ACT

No. 1 LONG RANGE PROGRAM FOR SERVICE DEVELOPMENT

The City of Glendora has participated in the remarkable growth of Southern California. In less than twenty years, Glendora has grown from a small village in the orange groves, with a population less than 4,000 to a modern, suburban community of over 30,000 people. The 1950-1960 intercensus population figures show an increase of 16,764 persons. Since 1960, the last decennial census, the population has increased over 14,000. The present population is 32,050 and Glendora is expected to reach an optimum population of 80,000 during the 1990's.

The Glendora Library has made vast improvements during this period of population growth, but has been hampered by extremely cramped quarters. Despite the adverse conditions, the library has managed to provide a modern library service that has constantly improved. At the present time, the library offers services for young people, children, and young adults, with a book collection of over 40,000 volumes. Because of space, the library has had to discard promptly all worn and outmoded books so that the collection, while small, is equal in quality to many larger collections. The library started a phonograph collection four years ago that now has a thousand records. The library has recently joined a film circuit. Because of space problems, the films are housed in a neighboring city's library. Regular story hours are held for the children. Programs are held for the public in cooperation with the Friends of the Library in school cafeterias.

The Glendora Public Library looks upon a new building as not just additional space for the library, but as an opportunity to give the people of our community the service they deserve.

During the next ten years, the Glendora Public Library plans to double the size of the book collection, with special emphasis on technical and vocational materials. We plan to expand our periodical collection substantially and increase our holdings of back issues. A basic collection of 16 mm and 8 mm films will be established, supplemented by circuit films

and system owned films. A major effort will be made to involve the children in our library program by story hours, book fairs, reading clubs, and programs in an auditorium using films, records, and the dramatic abilities of the children themselves.

We intend to make the library the cultural center of the community and have designed the library building with this goal in mind. Paintings and framed art prints will be hung on the walls of the library but may be checked out for appreciation in the home. Meetings of a cultural and educational nature will be conducted in the library forum. Concerts will be held both in the auditorium and the Plaza.

The Glendora Public Library will be the place to go for all the people of the community.

No. 4 EXPLANATION OF HOW THE PROPOSED PROJECT WILL FIT INTO THE TOTAL MASTER PLAN FOR PUBLIC LIBRARIES IN CALIFORNIA

The Glendora Library is a member of the Metropolitan Library System. Belonging to the system, has brought many benefits to Glendora, but sometimes the Glendora Library has found it difficult to fully participate in all system activities. For instance, film service has had to be furnished through another member library because the Glendora Library has not had the space to house or process films. Our library could only participate partially in the project to upgrade reference collections because there was not room enough for more books in the reference room. The Metropolitan Library System covers a large area but three libraries in the system, including Glendora, are geographically separate from other libraries in the system and can work together to achieve better service for the people living in the area served by the three libraries. But Glendora can not be equal in this arrangement until facilities are improved.

No. 5 DESCRIPTION OF INADEQUACIES OF THE EXISTING LIBRARY BUILDING

The present library has a total area of 4,000 square feet which includes book shelving, seating, circulation, cataloging, reference, children's service, office space and workrooms. There are 40,000 books shelved in the library. On busy nights there are over 125 patrons in the library at one time. There are no toilets in the building. There is no staff room. Much of the book processing and handling of overdues must be done at the public tables because there is no room in the offices.

Despite the high attendance, the library has actually been forced to reduce seating in order to accomodate additional shelving.

There is no room to hold story hours in the library. The children are perfectly content to sit on the floor, but there is no clear area large enough for a group of children to sit. Story hours are held in the Y.W.C.A. accross the street. Library programs for both adults and children are held in the school cafeterias. There are no auditoriums in any schools of the city. Indeed, there are no public auditoriums of any kind.

We would like to offer a 16 mm film service but there is no room for storage or handling of the films.

No. 7 STATEMENT OF INTENTION TO ACQUIRE REAL PROPERTIES TO
ACCOMMODATE THE PROPOSED NEW GLENDORA LIBRARY

The City of Glendora will program for the immediate acquisition of the remaining privately-owned properties in the Civic Center block (bounded by Foothill Boulevard, Vista Bonita, Carroll and Glendora Avenues) to provide the necessary and required real property that is needed to accommodate the proposed new library. This will be accomplished through negotiated purchase or by condemnation proceedings, if necessary.

The subject properties are described as 11 of Lots 14, 15, 18 and the north one-half of Lot 19, Block MM, Glendora Tract, M.R. 15-75-76, as recorded in the office of the Los Angeles County Recorder, State of California.

In addition, the City will initiate and successfully complete proceedings to vacate the public alley located in the subject Civic Center block. Portions of said alley have been vacated previously. The City will own property on both sides of the alley.

The aforementioned alley vacation and property acquisitions will physically accommodate the proposed library building, and off-street parking spaces for library employees and patrons.


Grant Brimhall
City Manager

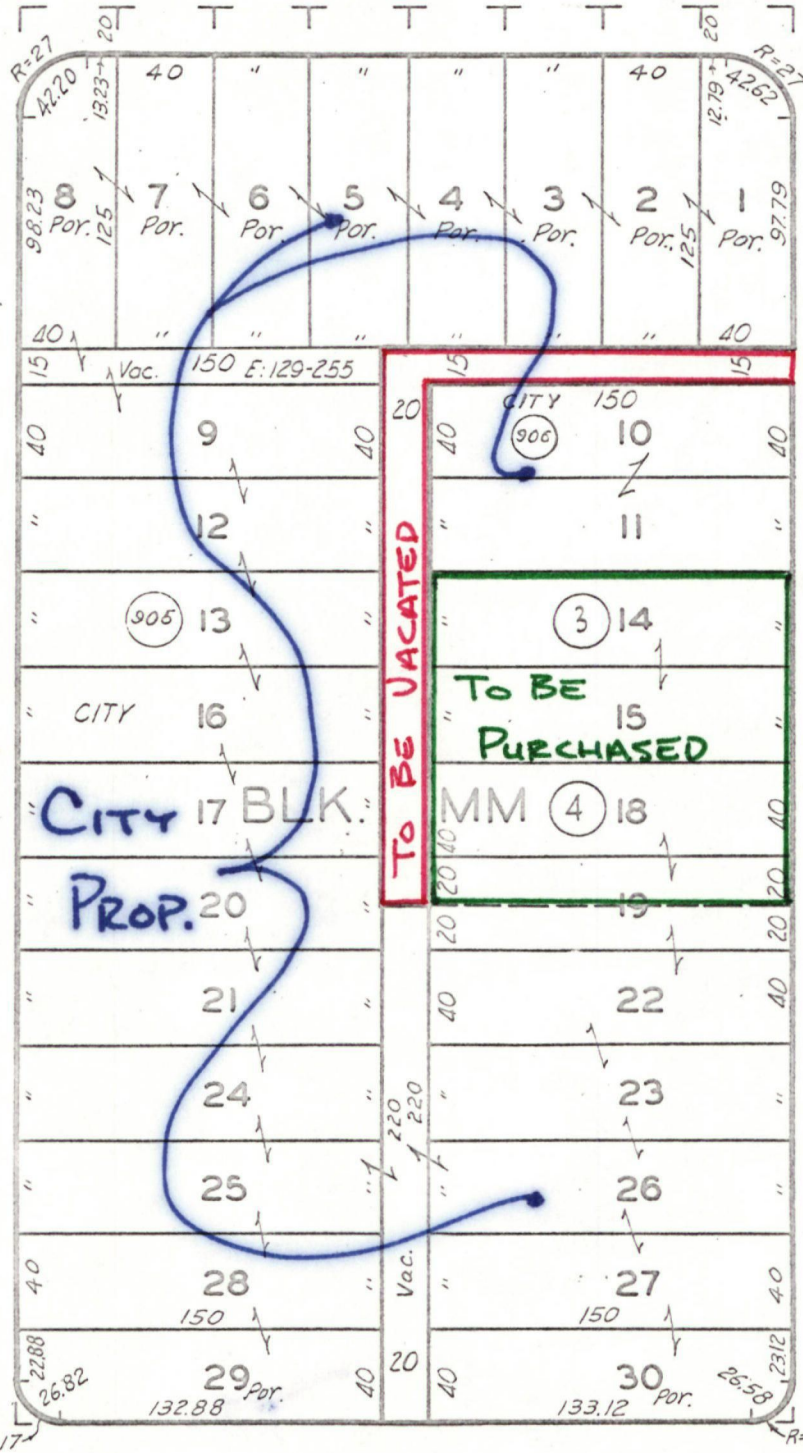
FOOTHILL BLVD.

80

80

AVE. 100

60 AVE.

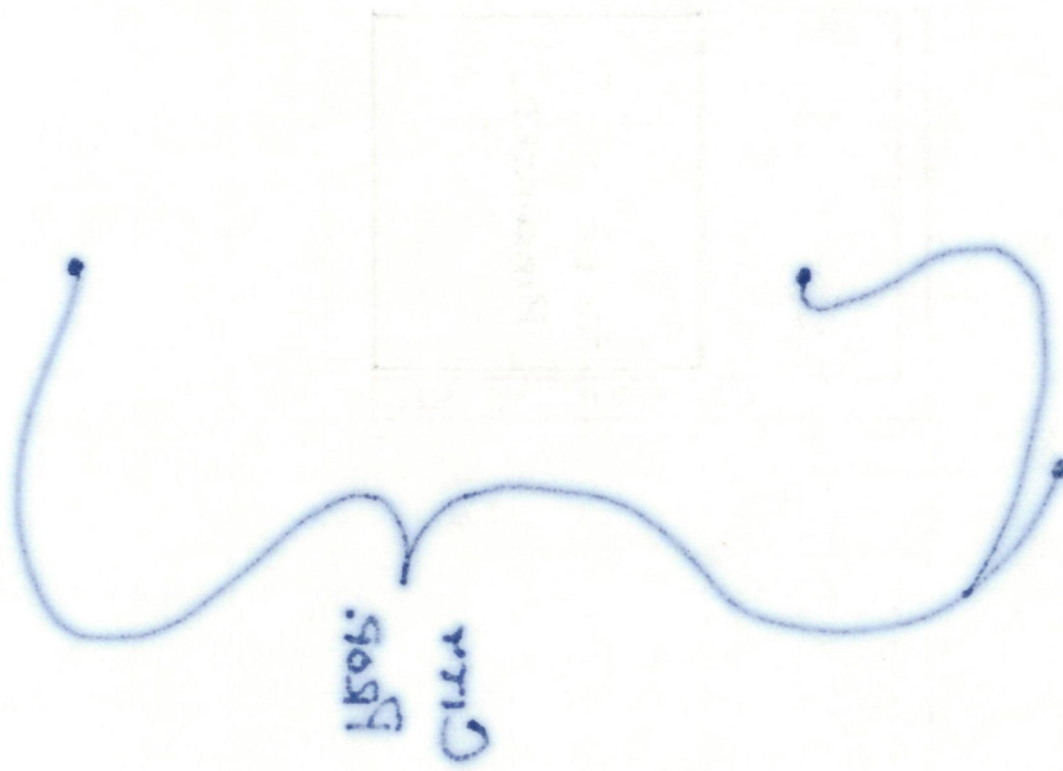


GLENDORA AVE. 100

VISTA BONITA AVE. 60

CARROLL AVE. 60

AVE. 60



ANTHONY AND LANGFORD / ARCHITECTS

12422 EAST WHITTIER BOULEVARD, WHITTIER, CALIFORNIA 90602 698-6271

February 24, 1969

City of Glendora
116 E. Foothill Boulevard
Glendora, California

Attention: Mr. Grant Brimhall, City Manager

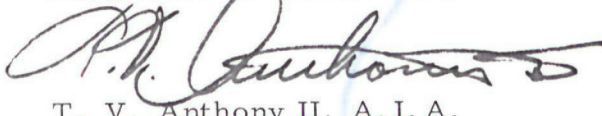
Subject: Proposed Public Library

Gentlemen:

This is to inform you that the schematic designs that we have prepared for the above project embody features that will make the structure easily accessible to and usable by handicapped persons.

Very truly yours,

ANTHONY & LANGFORD



T. V. Anthony II, A.I.A.

TVA/m sr

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE FOR AND IN BEHALF OF THE CITY OF GLENDORA, APPLICATIONS AND DOCUMENTS UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, TITLE II

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GLENDORA AS FOLLOWS:

SECTION 1: That GRANT R. BRIMHALL, City Manager

Grant R. Brimhall

shall be and is hereby authorized to execute for and in behalf of the City of Glendora, a public entity established under the laws of the State of California, applications and documents for construction grants from Federal funds under the Library and Construction Act, Title II.

SECTION 2: The City Clerk shall certify to the passage and adoption of this Resolution and the same shall thereupon take effect and be in force.

APPROVED AND ADOPTED this 18th day of February, 1969, by the following vote:

- AYES: BALDWIN, FINKBINER, ISENSEE, MCGILL, SMYTH
- NOES: NONE
- ABSENT: NONE

CITY OF GLENDORA

ATTEST:

/s/ R. R. Baiotto
City Clerk

BY: /s/ Joe M. Finkbiner
Mayor

APPROVED AS TO FORM:

/s/ Maurice O'Connor
City Attorney

(SEAL)

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF GLENDORA)

I, R. R. Baiotto, City Clerk of the City of Glendora, California, do hereby certify that the foregoing is a full, true and correct copy of the original RESOLUTION NO. 69-016 as same appears on file in my office; that same was duly adopted by the City Council; and that it is now in full force and effect.

DATED: February 19, 1969

R. R. Baiotto
R. R. Baiotto City Clerk
(SEAL)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING ITS INTENTION TO HOLD A SPECIAL GENERAL OBLIGATION BOND ISSUE ELECTION WITHIN ONE HUNDRED EIGHTY (180) DAYS, FOR THE PURPOSE OF CONSTRUCTING A LIBRARY, UPON RECEIPT OF NOTICE FROM THE CALIFORNIA STATE LIBRARIAN THAT THE CITY OF GLENDORA HAS RECEIVED A LIBRARY CONSTRUCTION GRANT.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENDORA:

That the City of Glendora, California, will hold a special General Obligation Bond Issue Election for the purpose of financing the City's portion of a new Library, in accordance with the general plans submitted with the Grant application.

That this special General Obligation Bond Issue Election will be held within one hundred eighty (180) days, upon receipt of notification from the State of California Librarian that the City has received a Construction Grant, pursuant to its application to said Agency.

The City Clerk shall attest and certify to the passage and adoption of this Resolution and thereupon the same shall take effect and be in force in accordance with its terms and provisions.

APPROVED AND ADOPTED this 18th day of February, 1969, by the following vote:

AYES: BALDWIN, FINKBINER, ISENSEE, MCGILL, SMYTH
NOES: NONE
ABSENT: NONE

CITY OF GLENDORA

ATTEST:

/s/ R. R. Baiotto
City Clerk

BY: /s/ Joe M. Finkbiner
Mayor

APPROVED AS TO FORM:

/s/ Maurice O'Connor
City Attorney


(SEAL)

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF GLENDORA)

I, R. R. Baiotto, City Clerk of the City of Glendora, California, do hereby certify that the foregoing is a full, true and

correct copy of the original RESOLUTION NO. 69-017, as same appears on file in my office; that same was duly adopted by the City Council; and that it is now in full force and effect.

Dated: February 19, 1969



R. R. Baiotto, City Clerk

(SEAL)



DEPARTMENT OF THE ARMY
LOS ANGELES DISTRICT, CORPS OF ENGINEERS
P. O. BOX 2711
LOS ANGELES, CALIFORNIA 90053

IN REPLY REFER TO

SPLGR-F

17 January 1968

- Mr. Karl F. Kohlhoff
City Engineer
City Hall
116 East Foothill Boulevard
Glendora, California 91740


Dear Mr. Kohlhoff:

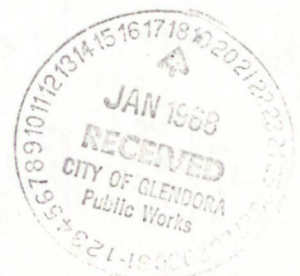
Reference is made to your letter of 8 January 1968 requesting a flood-hazard study in accordance with Executive Order 11296 for the library site located in downtown Glendora, immediately south of the City Hall.

Our investigation indicates the library site is not in an area subject to flood hazards that might be created by floods in streams located in the vicinity, such as the Little Dalton Wash or by local runoffs.

If we can be of further assistance, please telephone Mr. Herbert H. Minakami, Flood Plain Management Section, (213) 688-5457.

Very truly yours,

for 
EDWARD KOEHM
Chief, Engineering Division



ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF
HEALTH, EDUCATION, AND WELFARE REGULATION UNDER
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Glendora Public Library
(Name of Applicant)

(hereinafter called the "Applicant")

HEREBY AGREES THAT it will comply with title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health, Education, and Welfare (45 CFR Part 80) issued pursuant to that title, to the end that, in accordance with title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including instalment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant.

Dated February 25, 1969

Glendora Public Library
(Applicant)

By *Grant R. Smith*
(President, Chairman of Board, or comparable
authorized official)

116 East Foothill Boulevard

Glendora, California 91740

(Applicant's mailing address)

City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA
RELATING TO PARTICIPATION IN SERVICE CLUBS AND CIVIC AC-
TIVITIES BY CITY OFFICERS AND SUPERVISORY EMPLOYEES.

WHEREAS, it is necessary to determine policy regarding expense of City of-
ficers and supervisory employees when participating in service clubs and other
community organizations; and

WHEREAS, in business, these are normally considered ordinary employee busi-
ness expenses for the purpose of calculating personal income tax; and

WHEREAS, such expenses are not reimbursable for City officers and super-
visory employees as a matter of policy, but the need for participation in such
organizations is of equal or more importance for such City officers and employees
than for officers and employees of private firms;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA HEREBY RESOLVES:

SECTION 1: That the Council finds and determines that participation by City
officers and supervisory employees in service clubs and other community organi-
zations is necessary and desirable in order for the City government and such
public officers and employees to effectively and efficiently serve the community,
and that expense incurred by such officers and employees in such activities is
ordinary and reasonable business expense.

SECTION 2: That although such expenses of such officers and employees are
not subject to reimbursement under existing City policy, City officers and
supervisory employees be urged to participate in service clubs and organizational
activities as a part of the duties of their positions.

SECTION 3: That this resolution includes supervisory employees such as
Department and Division Heads and it is principally concerned with this type
of employment.

SECTION 4: The City Clerk shall certify to the adoption and passage of this
resolution and the same shall thereupon take effect and be in force.

APPROVED AND PASSED this 7th day of October, 1969.

CITY OF GLENDORA

ATTEST:

/s/ R. R. Baiotto

City Clerk

/s/ Joe M. Finkbiner

Mayor

APPROVED AS TO FORM:

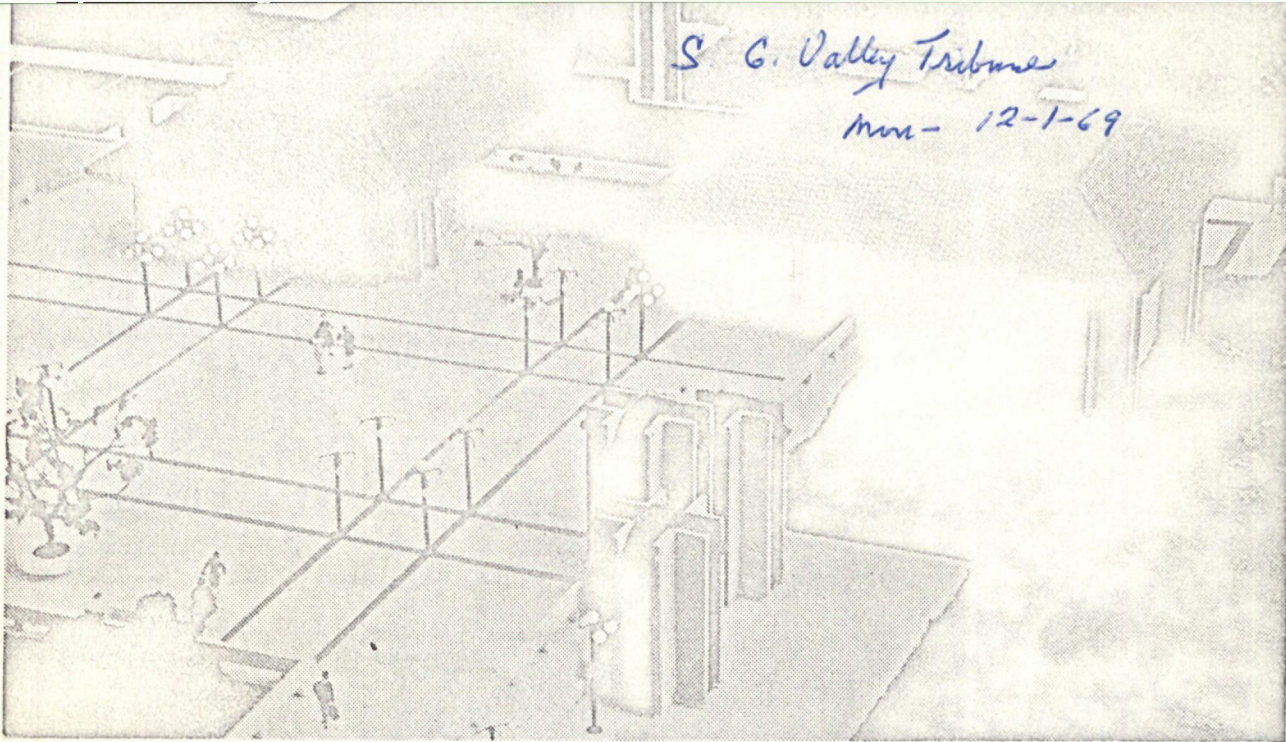
/s/ Terrance Brutocao

City Attorney

(SEAL)

S. G. Valley Tribune

mm-12-1-69



MODEL LIBRARY—Architect's drawing shows the proposed Glendora library as it will look south from Foothill Boulevard.

Light towers are in foreground with the plaza area that is roof of the adult reading area of the two-story building.

Glendora Considers Ultramodern, Million-Dollar Library Facilities

GLENDORA —The proposed \$1,059,000 Glendora library is described by librarian Mel Cantor as "the most efficient, flexible and imaginative I've ever seen."

The plans are now in the design development stage, following approval of schematic drawings by the City Council.

The library will be a two-story structure.

The lower level will be the adult services area and will include a reading area, audio visual section, reference area, magazine section, book stacks, a junior high school area, browsing space and study carrels.

A children's section will be adjacent to the adult services area but on a slightly higher level.

The upper level in the tri-level structure will include a community meeting room that will seat 120 persons. The room can be divided by a movable wall.

The upper level also will house the Glendora Historical Society collection, technical processing and storage area, rest rooms and staff lounge. It will open onto a plaza which will have benches and a small amphitheater which can be used for story-telling purposes.

A clock tower overlooking the

plaza will include an elevator to transport people from the adult reading area to the plaza. Cantor noted that this will be especially helpful for handicapped persons, as will the use of ramps instead of stairs to lead to the library.

The library is being designed by the architecture firm of Anthony and Langford of Whittier to serve the city at least through the 1980s, when the projected population will climb from the present 33,000 to 75,000 or 80,000.

The library will have 28,000 square feet of space, compared to 3,900 in the current library.

"The proposed library would be able to provide adequate service for at least the next 35 years," Cantor said.

It will be built between Glendora Avenue and Vista Bonita and the Glendora Police Station and Foothill.

Date for construction has not yet been established.

Cantor said the library is designed so that it can be served by the same size staff as the present library, which occupies a wing of city hall.

As to the current library, Cantor noted that its service to patrons is inadequate "due to a lack of space and facilities."

BREAKDOWN OF PROJECT COSTS

1.	Planning and Architect's Fees	\$ 78,756.00
2.	Site Acquisition	80,000.00
3.	Construction Costs including estimate	730,560.00
4.	Initial Equipment	45,000.00
5.	Other: Site Development	<u>125,480.00</u>
	Total Cost	\$1,059,796.00

Proposed Building - 28,000 sq. ft.

COST REDUCTIONS

1.	Building Cost (4,000 sq. ft. @ \$26.00)	\$104,000.00
2.	Building Cost Contingency	64,000.00
3.	Plaza Cost	6,000.00
4.	Site Development Cost Contingency	12,000.00
5.	Landscaping Cost Deferred	25,000.00
6.	Architect's Fee	<u>17,278.00</u>
	Total	\$228,278.00

**CITY OF GLENDORA
INTER-OFFICE MEMORANDUM**

To: Grant Brimhall, City Manager
From: Robert Nash, Director of Finance
Subject: Comparison Costs of Financing Library

Date: June 23, 1969

The unofficial current trend on interest rates is as follows:

- | | |
|-----------------------|-----|
| 1. General Obligation | 5½% |
| 2. Joint Powers | 6 % |
| 3. Lease Purchase | 6½% |

Assuming that the amount of funds needed will be \$785,000 for a period of thirty years, the cost for the three types of financing will be as follows:

1. General Obligation - \$68.81 per one thousand dollars equals \$54,000 per year for a total of \$1,620,000.
2. Joint Powers - \$72.65 per one thousand dollars equals \$57,000 per year for a total of \$1,710,000.
3. Lease Purchase - \$76.49 per one thousand dollars equals \$60,000 per year for a total of \$1,800,000.

The average difference is \$3,000 per year between each type of financing. If you have any further questions please let me know.



Robert Nash

RHN:ls



MAIN MODIFICATIONS AND DELETIONS MADE IN PROPOSED LIBRARY PLANS: - INTERIOR

I. Deletions --

- A. City Librarian's secretary's office
- B. Two staff restrooms on lower floor
- C. Adult services work area
- D. Children's librarian's office in children's room
- E. Circular, depressed story-telling area in children's room (to increase flexibility of space usage and decrease possible safety hazard)

II. Re-Locations ---

- A. City Librarian's office from the upper to the lower level (as suggested by the City Council)
- B. Glendora Historical Society's storage and processing area from the lower to the upper level -- includes a nominal increase in size of area (to effect better control of the documents and their use)
- C. Adult services area and children's librarian's work area placed in the circulation workroom (to permit more effective supervision and efficient use of space)
- D. Conference room (for Library Board, Friends, Library staff meetings) moved to lower level and placed adjacent to the City Librarian's office.

III. Re-Finements --

- A. Technical processing area (in upper level) has been combined with a magazine and book storage area.

MLC/eb

GLENDORA LIBRARY
TIME SCHEDULE

8/26/69

Schematic Drawings have been approved.

Development of Preliminary Drawings	2 mos.
Development of Contract Documents (Working Dwgs., Specs., Construction Contract, Gen. Conditions of the Contract, Instructions to Bidders and Bid Form)	4 mos.
Plan Checking, Bidding and Award of Contract	2 mos.
Construction	<u>12 mos.</u>
Total Elapsed Time	20 mos.

Furnishings

Preliminary Design	2 mos.
Preparation of Bid Package	1 mo.
Bidding & Award of Contract	1 mo.
Delivery & Installation of Furnishings	<u>6 mos.</u>
Total	10 mos.

BREAKDOWN OF PROJECT COSTS

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Proposed Building - 28,000 sq. ft.

COST REDUCTIONS

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8/26/69

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Construction 12 mos.
Total Elapsed Time 20 mos.

Furnishings
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THE STANFORD UNIVERSITY LIBRARIES
STANFORD, CALIFORNIA

OFFICE OF THE DIRECTOR

February 18, 1964

Mr. John Jolly, Librarian
Glendora Public Library
122 East Foothill Boulevard
Glendora, California

Dear Mr. Jolly:

Thank you for your letter of February 5 addressed to Mr. Grieder, our Acting Director. Mr. Grieder has asked me to write you about the Memorial Fund at Stanford, and I regret that my answer to you has been delayed.

I am enclosing several items (a small brochure, an envelope for gifts to this fund, and the bookplate used) which will give some information about the Fund. In addition, let me tell you of the procedures we follow.

We learn formally of the gift through a gift advice slip sent to us from the Development Office of the University. This form tells us the amount of the gift, the name of the donor, the person memorialized, and if there are any restrictions on the use of the gift. We then try to match the gift to a likely book, making sure that we purchase at least one book for each Memorial gift. At times this can be difficult, especially when you receive a ten dollar gift to buy a book on German folk dances.

At the time the gift advice slip is received in the Library, our Gift Librarian prepares a donor record. When we order the book, one part of the multiple order form is filed in the fund file. Since it has the name of the person memorialized on it, we use this slip as the record of persons memorialized. Thus by consulting the records in the Gift Department and the Order Department we are able to track down any individual gift. Inquiries from donors have been few. (Until last year we maintained a complete record by donor and by person memorialized in the Order Department, but this proved too cumbersome an operation to continue.)

When the book is received, the special bookplate is prepared, clipped in the volume, and the book is sent on for cataloging. The bookplate is pasted in the volume at the conclusion of the cataloging operation. (If we pasted the memorial bookplate in the volume on receipt, we should run less risk of losing it from the

Mr. John Jolly

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February 18, 1964

book; however, in the Catalog Division we do discover from time to time that we have received an unexpected duplicate and so try to minimize the marking of books until cataloging is completed.)

The memorial books are not segregated in any special room but are integrated completely into our regular collections. The special bookplate is the guide that the book is a memorial book. I should consider it most undesirable to segregate the memorial books in our Library.

I trust this information is useful to you.

Cordially yours,

Richard D. Johnson
Richard D. Johnson, Chief
Acquisition Division

RDJ:bs
Encls.

Date.....

TO THE MEMORIAL FUND AT STANFORD:

Please add the enclosed \$..... to The Memorial Fund at Stanford for the purchase of a book or books for the Stanford University Libraries in memory of

I should like to have the University choose an appropriate book or books in the field of

Please notify

(Name)

.....
(Address)

of this gift. (*If more than one person is to be notified, please enclose the additional names and addresses.*)

Signed.....

(Donor)

.....
(Address)

The Memorial Fund at Stanford
Stanford University
Stanford, California

Every year the University receives from many thoughtful people modest gifts in memory of a family member or friend. To give lasting and useful expression to these memorial contributions, the Memorial Fund at Stanford was established in 1943.

Since that time every memorial gift whose use has not been designated by the giver has been used to purchase a book (or books) for the University Library. In each book is placed a special bookplate bearing the name of the donor and of the person in whose memory the gift is made.

When the gift is received, acknowledgment cards enclosing a copy of the inscribed bookplate are sent to the giver and to the bereaved. Whenever possible the book selected is one which is appropriately representative of the person memorialized, either professionally or in a field in which he was otherwise interested. A donor may, if he wishes, furnish such information at the time the gift is made.

All memorial contributions are placed in

a common fund and, as the average cost of a single volume for the Library is about four dollars (not including accessioning cost), one book is purchased for each gift of five dollars or less, two books for each gift of ten dollars, and so on.

Some givers like to specify that a certain book or set of books be purchased, and make their contributions accordingly.

Since the establishment of the Memorial Fund in 1943, many hundreds of thoughtful people through their gifts have placed several thousand books in the Library in memory of loved ones. Each of these books is a tangible memorial of lasting use for the benefit of Stanford students and faculty.

Gifts to the Memorial Fund should be sent to the General Secretary, Stanford University, Stanford, California. The name of the person in whose memory the gift is made, and the names and addresses of the donor and the bereaved to whom cards are to be sent, should accompany the contribution.



*The Memorial Fund
at Stanford*



The Memorial Fund
at Stanford

IN MEMORY OF

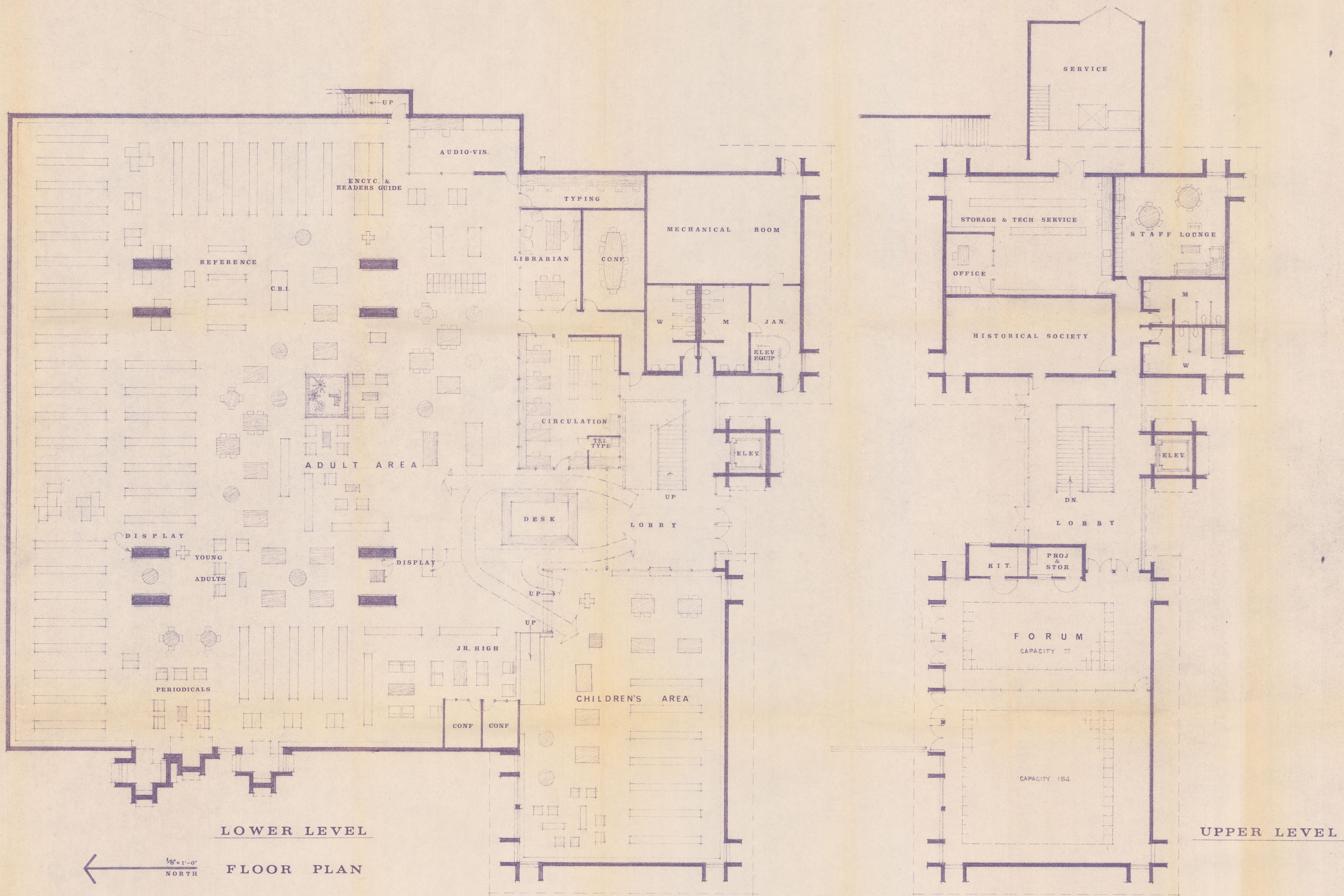
FROM A GIFT
TO STANFORD UNIVERSITY BY



The Memorial Fund
at Stanford

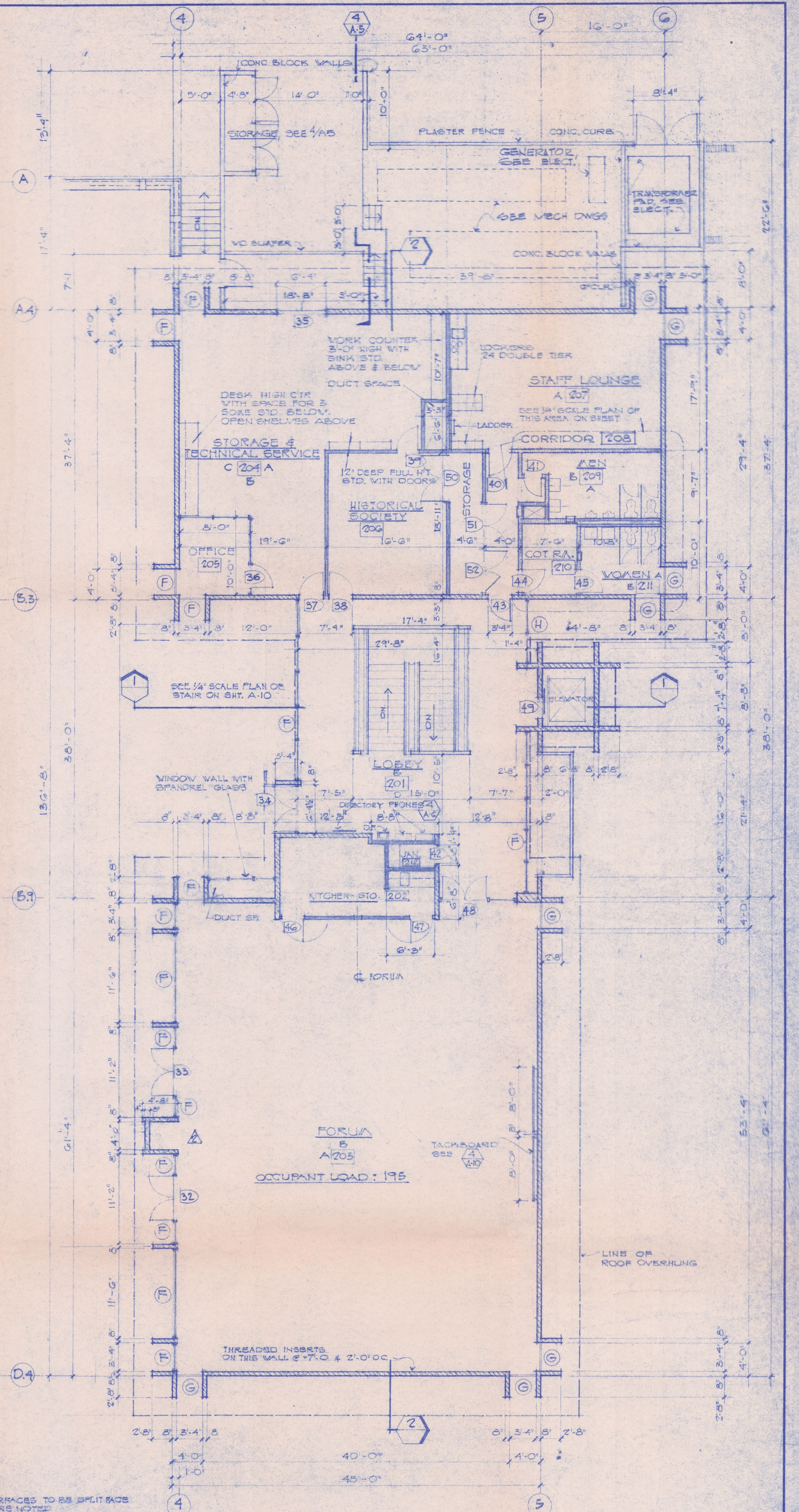
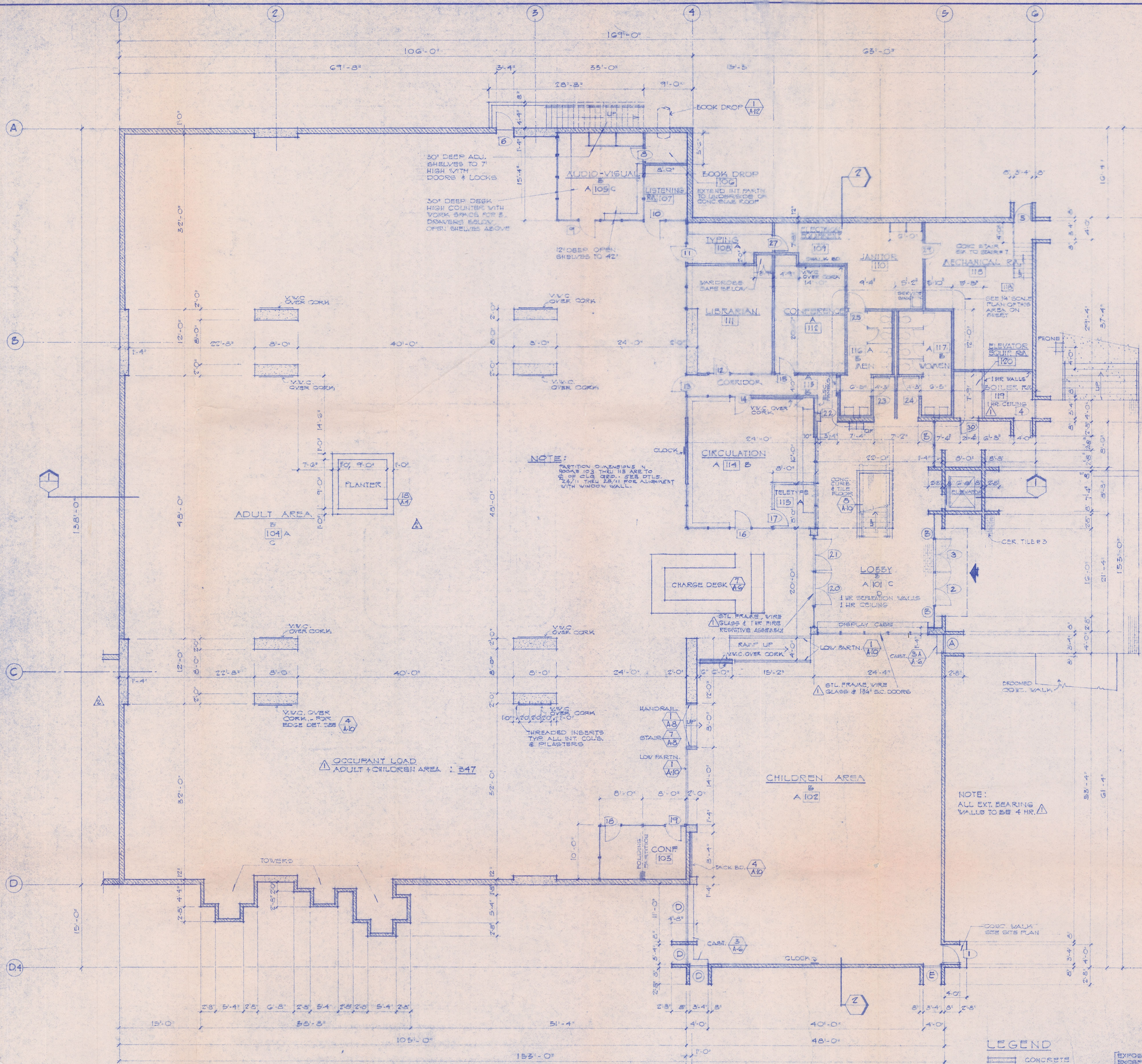
IN MEMORY OF

FROM A GIFT
TO STANFORD UNIVERSITY BY



← 1/8" = 1'-0"
NORTH
LOWER LEVEL
FLOOR PLAN

PUBLIC LIBRARY for the
CITY OF GLENDORA
ANTHONY & LANGFORD
ARCHITECTS **AIA**



NOTE:
PARTITION DIMENSIONS IN
ROOMS ARE THROUGH THE
FACE OF GLASS PART. SEE DET.
2.27.11 FOR ALIGNMENT WITH WINDOW WALL.

NOTE:
ALL EXT. BEARING
WALLS TO BE 4 HR.

LEGEND

- CONCRETE
- CONCRETE BLOCK
- VO STUD PARTITION
- INSULATED PARTITION
- EXPOSED SURFACES TO BE BRITANNIA
- EXPOSED WALLS TO BE BRITANNIA
- CONCRETE SURFACES TO BE SMOOTH FACE

LOWER FLOOR PLAN
SCALE 1/8" = 1'-0"

B-2 OCCUPANCY - TYPE III 1-HOUR - FIRE ZONE No. 3
ALLOWABLE AREA 10,100 SQ. FT.
33 1/3 PER CENT INCREASE 3,366
SEPARATION ON 3 SIDES (4') TO
POLICE BLDG'S 67 PER CENT INCREASE 7,022
AREA ALLOWABLE MAIN FLOOR 22,488 SQ. FT.

UPPER FLOOR PLAN
SCALE 1/8" = 1'-0"

FLOOR AREA
LOWER FL. 21,927 SQ. FT.
UPPER FL. 6,772 SQ. FT.

REVISIONS	ENGINEER	APPROVALS
ADDG. DEP. CORRECTION 9-15-70		
ADDENDUMS 1-2 & 3 & 4 BYO ALTERNATES 12-2-70		

GLENDORA PUBLIC LIBRARY
140 SOUTH GLENDORA AVENUE
CITY OF GLENDORA

T. V. ANTHONY II
C-1260
V. WALLACE LANGFORD
C-2801

ANTHONY & LANGFORD
ARCHITECTS **AIA**
12422 EAST WHITTIER BOULEVARD, WHITTIER, CALIFORNIA

FLOOR PLAN

DRAWN 12.	FILE NO. 6808
CHECKED H.H.	SHEET NO.
DATE 9-5-70	A-2
9-15-70	