

CITY OF GLENDORA

Email to: engineeringdiv@cityofglendora.gov



PUBLIC WORKS PLAN CHECK/PERMIT WORKSHEET

Address:

Description of Work:

Owner Name:		Phone:	
Address:	City:	Zip:	
Applicant Name:		Phone:	
Address:	City:	Zip:	
Contractor/Eng./Arch./Designer Name:		Phone:	
Address:	City:	Zip:	
State License No. :	License Type:	Expiration Date:	
Workers Comp Carrier:	Policy #:	Expiration Date:	

ENGINEERING PLAN CHECKS	
# of Plans	Description
	Delta Revision
	Delta Revision/Grading
	Drainage/SWPPP under 1 acre
	Easement Deeds
	Geotech-Soils Report
	Grading (Cut _____ Fill _____)
	Hydro-Hydraulic Report
	Sewer Area Study
	Sewer Improvement
	Signing – Striping
	Stockpile (SWPPP Req. Y/N)
	Storm Drain Improvement
	SUSMP
	SWPPP under 1 acre
	SWPPP over 1 acre
	Tract-Parcel Map
	Traffic Control
	Traffic Study
	Water/Fire Service
	Water Improvement
	Water Irrigation
	Water Serv. Install/Relocation
	Miscellaneous:

CIP PLAN CHECKS	
# of Plans	Description
	Building
	Public Works
	Street
	Traffic
	Water
Limits:	

#	DRIVEWAY APPROACH PERMIT
	Residential
	Commerical
	Pavers

#	CURB CORE PERMIT
	Curb Core(s)

Lin. Ft.	CURB/GUTTER PERMIT

Type	ENCROACHMENT
	Permanent
	Temporary Duration: _____
	Materials in Street Duration: _____
	Utilities Maintenance Duration/Date: _____
	Pole Replacement Dates: _____

SQ FT	EXCAVATION	Traffic Control Plan	Y/N
	Soil		
	Asphalt		
	Concrete		
	Utility		

SQ FT	PAVING	Traffic Control Plan	Y/N

DATE	POOL DRAINING
	Residential
	Commercial

SQ FT	SIDEWALK

MOVING HOUSE/BUILDING	
Origin	
Destination	