



City of Glendora
Phone: (626) 914-8239
Address: 116 E. Foothill Blvd. Glendora, CA 91741
Email: WaterBilling@CityofGlendora.org

WATER ACCOUNT OPENING REQUEST FORM

Customer Name: _____ ☐ Owner ☐ Tenant ☐ Other
Service Address: _____ City: _____ State: _____ Zip code: _____
Mailing Address: _____ City: _____ State: _____ Zip code: _____
Social Security Number: _____ Driver's License #: _____ Exp Date: _____
Phone Number: _____ Alternative Phone Number: _____
Email Address: _____ Opt in for email? ☐ Yes ☐ No
Requested Service Start Date: _____

ALTERNATIVE CONTACT:

I authorize the following party to have access to my account:

Name: _____ Phone: _____

Email Address: _____ Relation to Customer: _____

☐ Information Purposes only

☐ To Add/Change Information

I agree to use the water service and pay therefore in accordance with the rates, rules and regulations legally in effect by the City of Glendora. I declare under penalty of perjury under the laws of the State of California that the information I have provided is true and accurate. I acknowledge that the provision of false information is grounds for termination of service. For more information, please visit www.cityofglendora.gov/waterbilling.

Applicant Signature: _____

Name: _____

Date: _____

FOR OWNERS: Would you like to authorize the creation of a landlord trust agreement? ☐ Yes ☐ No

Instructions:

Owners: Email this form to WaterBilling@cityofglendora.org and attach proof of ownership and valid ID.

Tenants: Email this form to WaterBilling@cityofglendora.org with a copy of your valid ID in addition to a \$200 deposit via mail or night drop boxes at Glendora City Hall.

The City requires a \$85.00 application processing fee for all account openings

FOR OFFICIAL/STAFF USE ONLY:

☐ ID Verified: _____ Ownership Check: _____ Deposit Amount: \$ _____ Form of payment: ☐ Cash ☐ Check ☐ Card

Previous Residence Address: _____

New Account Number: _____

Effective/ Start Date: _____